



**Army Benefits Center-Civilian (ABC-C)
National Guard Request for Benefits/Retirement Overview
Or Employee Benefits Information System (EBIS)**



(Type or Print Legibly)

Installation/Activity: _____

Location: _____

Point of Contact:

Name: _____ E-mail: _____

Phone Number: _____ Fax Number: _____

Requested Dates:

1st Choice: _____ 2nd Choice: _____

Estimated Number of Attendees:

CSRS/CSRS Offset/EBIS: _____ FERS/EBIS: _____

(Minimum class size of 30 personnel. All personnel and spouses welcome, from new personnel to those close to retiring. We ENCOURAGE new personnel and any/all spouses to attend.)

Type of Briefing(s) Requested:

_____ Benefits/Retirement (CSRS/CSRS Offset/FERS)

_____ HRO/EBS and ABC-C Partnership Briefing

Location of Briefing(s): _____

Security/Access Requirements: _____

ABC-C Requirements:

Length of retirement briefing is 5 to 8 hours.

Equipment: Computer with CD drive
Projector
Internet access

A link to the briefing slides will be provided, or the slides may be e-mailed to you. We suggest downloading/copying the slides no more than 2 weeks prior to the briefings.

Submit briefing requests by:

E-mail: usarmy.riley.chra-hqs.mbx.abc-c-ng-inquiry@mail.mil

Fax: 785-240-6153 (DSN: 520) Attn: Team Lead

Phone: 877-276-9268 Option 2

(For ABC-C use only)

Presenter:

Name: _____ E-mail: _____

Phone Number: _____ Fax Number: _____